

Special Parish Council Meeting

Minutes of a meeting held on Thursday, 14th May 2015 Three Oaks Village Hall

Chair:

Graham Macpherson, Guestling Parish Council

Present:

Sallie Cox, Andrew Eldridge, David Perrett, Marion Roberts, Connie Evans,

Apologies

Graham Furness

Item	Notes	Action
1	To review the details and position of the new Parish Clerk.	
	It was proposed to offer the position to Lynne Perrett, for the Honorarium of £1,500 per annum to be paid by direct debit monthly at a rate of £125 per month. The duties to include all works applicable to the position and to take responsibility for the monies and accounts of the Parish Council and produce the monthly figures at Parish Council Meetings. It was agreed to source training for the clerk from courses available.	
2	The above (item 1) was proposed by G.Macpherson and seconded by Marion Roberts, a vote was taken on the motion and the motion was passed unanimously .	
3	It was suggested that all Parish Councillors' should have a copy of the Parish Councillors hand book; this was agreed and will be looked into by the new Clerk.	
4	Cllr Perrett asked that Paul Brown be contacted before the meeting on Monday 18 th May to be asked to bring all paper work and files that he has appertaining to the Parish Council to the meeting to hand over to the new clerk.	GM
	The meeting closed at 20.00hrs	